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STATE POLLUTION CONTROL BOARD, ODISHA

[DEPARTMENT OF FOREST & ENVIRONMENT, GOVERNMENT OF ODISHA]

ParibeshBhawan, A/118, Nilakantha Nagar, Unit – VIII

Bhubaneswar – 751 012, INDIA

No. 12892 / I-ESTT/(A)/08/2005

Date: 29.11.19

NOTICE FOR EXPRESSION OF INTEREST

The SPC Board, Odisha will hire a befitting experienced **Accounts Personnel** having minimum requisite qualification of inter CA / inter ICWA and having 05 years working experience in the field of Accounts, Audit and Taxation matters etc. Details scope of work, remuneration, qualification experience criteria and terms and conditions for hiring are as follows:

No permanent obligation is taken by the Board and merit based selection is to be done. The approved Service Providers shall sponsor 3 to 4 number of candidates each to the undersigned within a period of 15 days from the date of issuance of this Notice of Expression of Interest (EOI), so that one befitting and suitable candidate will be selected among the sponsored candidates, based on merit.

Position to be hired	Nature of work	Consolidated remuneration	Qualification & Experience
Accounts personnel	Filing of TDS	Rs.34,000/- (Rupees Thirty Four Thousand) only.	Inter-CA / Inter ICWA having 05 years working experience.
	Income Tax		
	Appeal matter		
	Preparation of Balance Sheet		
	Income and Expenditure of Accounts accrual basis		
	Compliance of Internal and Statutory Audits		
	Any other Accounts matter		

Terms & Conditions :

- 1) Hiring of the accounts personnel is purely temporary on outsourcing basis for a period of 12 months or for extended period / periods, as the Competent Authority at its sole discretion shall decide.
- 2) His /her service is liable to be terminated at any time without any notice and assigning any reason thereof.
- 3) On completion of the period of 12 months, his / her services in the SPC Board, Odisha shall automatically be terminated unless it is extended in writing.
- 4) The SPC Board, Odisha will pay a consolidated lump-sum remuneration @ **Rs.34,000/- (Rupees Thirty Four Thousand) only** per month. He / she will not be entitled to any other sum, perquisites benefits or any other remuneration except the monthly consolidated remuneration i.e. Rs.34,000/- per month.

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- 5) During official tour to different Regional Offices or like, he /she will be entitled to reimburse his / her TA claims as admissible to Group- "B" Officers of SPC Board, Odisha.
- 6) During the period of engagement in the SPC Board he / she will not take up any job with any other concern in any capacity either part time or full time whatsoever.
- 7) He / She will work honestly, sincerely and diligently with a view to always safe guard and protect the interest of the SPC Board, Odisha, and shall not divulge or disclose any secret connected with the official business, which he / She comes across during the course of his / her engagement in the SPC Board, Odisha. He /she shall also work with harmony and maintain good relationship with the departmental officer and staff. He /she shall discharge the duties assigned to him / her and in all matters obey and carry out the orders, directions or instructions of his / her superiors. Failing which immediate action will be taken against him/ her and stand termination from his / her service.
- 8) The SPC Board shall not be bound to give any explanation for not absorbing him / her services.
- 9) The service provider shall submit monthly bill for necessary payment of the Board within three working days.


Member Secretary

Memo No. 12893 /Dt. 29.11.19

Copy communicate to following approved Service Providers of SPC Board, for information and necessary action, with a request to sponsor suitable candidates along-with their CV and testimonials immediately / System Administrator with a request to display this Notice in office website / Notice Board for display.


Member Secretary

- 1) The Proprietor,
Industrial Security Consultancy,
Plot L-1644, Dumduma Housing Board colony, Bhubaneswar -751019.
- 2) AP Manpower Consultancy & Security Pvt. Ltd. Plot No. 1405, Hanspal,
Po-Naharkanta, Bhubaneswar -752101. Email: apmanpower2015@gmail.com
- 3) Shine Loundary Services Pvt. Ltd.,
Bisal Residecny, Sri Ram Nagar, Samantarapur, Bhubaneswar – 751002,
Odisha. Email: shinelaundry14@gmail.com
- 4) M/s. Property Solutions (India) Pvt Ltd., 73, Kalpataru Square, Off. Andheri
Kurla Road, Kondivita Lane, Andheri (E) Mumbai -400059.