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**STATE POLLUTION CONTROL BOARD, ODISHA**  
(Department of Forest & Environment, Govt. of Odisha)  
ParibeshBhawan, A/118, Nilakantha Nagar, Unit-VIII, Bhubaneswar-751012  
email: paribesh1@ospboard.org, website:www.ospboard.org

No \_\_\_\_\_ / Con-ULB(Misc)-341

Dt \_\_\_\_\_ /

**CIRCULAR**

**Sub: Procedure for obtaining Consent to Operate by the Urban Local Bodies from State Pollution Control Board.**

1. As per Provisions of Section-25 & 26 of Water (Prevention & Control of Pollution) Act, 1974 all Urban Local Bodies which discharge sewage into a river/stream or well or sewer or on land needs to obtain "Consent" of the State Pollution Control Board (such consent hereafter referred to as "Consent to Operate").
2. For making the application for "Consent to Operate", the applicant shall apply "online" through Board's website [www.ospboard.org](http://www.ospboard.org) and register online by signing up with OCMMS website for obtaining user id and password. The applicant can fill up the application Form-IV for Consent to Operate under Water (Prevention & Control of Pollution) Act, 1974. The website is designed in such a way that all the filled in information can be compiled by the system to generate filled in Consent to Operate application.
3. The applicant shall also fill up "Additional Format for ULBs".
4. The applicant shall also upload the supporting documents such as details of drainage, drainage map and location of discharge.
5. Once the applicant fills up the application form completely, upload all the required documents the applicant can select button "Completed" followed by "Save".
6. The applicant shall also to pay the fees as notified by the Govt. in Forest & Environment Department vide Notification No.Env-I-01/2012/13127/F&E dt.16.07.2012 through Net Banking/Debit Card/Credit Card/RTGS/NEFT.
7. After completing the payment option, the system will generate acknowledgement regarding successful completion of application. The application will then be automatically received by the concerned officer of the Board. The applicant can note down the application number for future reference.
8. The application will be processed online and any clarification/decision on grant/refusal of Consent to Operate will be communicated to the ULBs online.

Member Secretary

Memo No. -----/Dt.

Copy forwarded to the Director, Municipal Administration, H&UD Department for information & necessary action.

Member Secretary

Memo No. -----/Dt.

Copy forwarded to All Regional Officers, SPC Board, Odisha for information and necessary action.

Member Secretary

Memo No. 6730 /Dt. 12-04-16

Copy to Computer Analyst, SPC Board, Odisha for information. He is requested to upload the Circular in the website: [www.ospboard.org](http://www.ospboard.org) immediately.

Member Secretary