

**STANDARD OPERATING PROCEDURE FOR NODAL OFFICERS  
FOR ISSUANCE OF NOC  
UNDER ODA (COMMON APPLICATION FORM) RULES, 2016**

**NOTIFICATION**



**STATE POLLUTION CONTROL BOARD, ODISHA**

(Department of Forest & Environment, Govt. of Odisha )

Paribesh Bhawan, A/118, Nilakanthanagar, Unit-VIII

Bhubaneswar – 751012

May, 2017



## STATE POLLUTION CONTROL BOARD, ODISHA

(Department of Forest & Environment, Govt. of Odisha)  
Paribesh Bhawan, A/118, Nilakanthanagar, Unit-VIII  
Bhubaneswar – 751012

No. 7418 /IND-II-NOC-Misc.-196

Date 26.05.2017 /

### NOTIFICATION

#### STANDARD OPERATING PROCEDURE (SOP) FOR ISSUANCE OF NOC UNDER ODISHA DEVELOPMENT AUTHORITY (COMMON APPLICATION FORM) RULES, 2016

1. The Govt. of Odisha in H&UD Department notified ODA (Common Application Forms) Rules, 2016 for streamlining the process for approval of building plans by the Development Authorities in the State.
2. Rule-8 of ODA (Common Application From) Rules, 2016 stipulates that the Development Authorities will forward online Common Application Forms to State Pollution Control Board for grant of NOCs and for participating in Common Inspection Programme as notified by concerned Development Authority.
3. The officers of State Pollution Control Board, Odisha as per notification No. 6981 dt. 17.5.2017 (**Annexure-A**) are designated as "Nodal Officer" for receipt and processing of Common Application Forms, designating field officials for participating in Common Inspection Programme as per requirement and for grant of NOCs on basis of same.
4. The Nodal Officer will follow the procedure as given in **Annexure-B** for carrying out the duties and responsibilities given to him under the above rules.

This will come into force with immediate effect.

  
**MEMBER SECRETARY**

Memo No. 7419 /dt. 26.05.2017

Copy alongwith enclosure forwarded to the Commissioner-cum-Secretary to Govt., Housing and Urban Development Department, Govt. of Odisha for information and necessary action.

Encl : As above

  
**MEMBER SECRETARY**

Memo No. 7420 /dt. 26.05.2017

Copy alongwith enclosure forwarded to the Director(Env.)-cum-Special Secretary to Govt., Forest & Env. Deptt., Govt. of Odisha, Bhubaneswar for information and necessary action.

Encl : As above

  
MEMBER SECRETARY

Memo No. 7421 /dt. 26.05.2017

Copy alongwith enclosure forwarded to the Vice-Chairman, Bhubaneswar Development Authority / Cuttack Development Authority / Puri-Konark Development Authority / Sambalpur Development Authority / Talcher-Angul Development Authority / Rourkela Development Authority / Paradeep Development Authority / Berhampur Development Authority / Kalinga Nagar Development Authority, Jajpur for information and necessary action.

Encl : As above

  
MEMBER SECRETARY

Memo No. 7422 /dt. 26.05.2017

Copy alongwith enclosure forwarded to All Sr. Env. Engineers / All Sr. Env. Scientists / All EEs / All ESs / All DEEs / All DESs / All AEEs / All AESs /Administrative Officer / All Regional Officers / Sr. Law Officer / Law Officer, SPC Board, Odisha, Bhubaneswar for information and necessary action.

Encl : As above

  
MEMBER SECRETARY

Memo No. 7423 /dt. 26.05.2017

Copy alongwith enclosure forwarded to the Env. Engineer-cum-System Administrator, SPC Board, Odisha, Bhubaneswar for information and necessary action. She is requested to display the notification in the website of the Board.

Encl : As above

  
MEMBER SECRETARY

## **ANNEXURE-A**

(Notification of Nodal Officer for issuance of No Objection Certificate)



**STATE POLLUTION CONTROL BOARD, ODISHA**  
(Department of Forest & Environment, Govt. of Odisha)  
Paribesh Bhawan, A/118, Nilakantha Nagar, Unit-VIII  
Bhubaneswar – 751012

No. 6981 /

IND-II-NOC-Misc. 253

Date 17.05.2017 /

**NOTIFICATION**

**Notification of Nodal Officer for issuance of Consent to Establish under ODA (Common Application Form) Rules, 2016 by the State Pollution Control Board, Odisha**

The Government of Odisha has notified ODA (Common Application Form) Rules, 2016 vide notification S.R.O. No. 473/2016, dated 04<sup>th</sup> October, 2016 for streamlining the process for approval of building plans by development authorities in the State. In pursuance to Rule – 8 (2)(a) of the above Rules, the Board hereby designates the officers as per **Annexure-I** as Nodal Officer for receipt and processing of common application forms, designating field officials for participating in Common Inspection Programme as per requirement and for grant of Consent to Establish on the basis of same.

The Nodal Officer will follow the following procedure for carrying out the duties and responsibilities given to him under the above rules.

1. He will be responsible for receipt of online Common Application forms from respective development authorities.
2. He will ask for report on the matter from his field officials as per requirement.
3. He will deploy a Field Officer to undertake field visit, if required; as part of the Common Inspection Programme as notified by respective development authorities.
4. He will ensure report of field visit is uploaded online in Building Plan Approval System (BPAS) within the time limit as specified in the rules.
5. On basis of above, he will also submit Consent to Establish to the respective Development Authorities.
6. He will be responsible for coordinating all matters related to State Pollution Control Board, Odisha for sanctioning of Building Plan etc.as per CAF Rules by concerned development authorities within the time limit fixed.
7. He will also attend the meetings of Single Window Mechanism i.e. Development Plan and Building Permission Committee being notified by various authorities as per rule-9 of the above rules.

This will come into force with immediate effect.

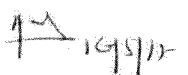
By order of the Chairman

  
Member Secretary

Memo No. 6982 /Date 17.05.2017

Copy along with enclosure forwarded to the Commissioner-cum- Secretary to Govt. Housing and Urban Development Department, Govt. of Odisha for information and necessary action.

Encl: As above

  
Member Secretary  
P.T.O...

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**Memo No.** 6983 /**Date** 17.05.2017

Copy along with enclosure forwarded to the Director (Env.)-cum-Special Secretary to Govt., Forest & Env. Deptt, Govt. of Odisha, Bhubaneswar for information and necessary action.

**Encl: As above**

  
**Member Secretary**

**Memo No.** 6984 /**Date** 17.05.2017

Copy along with enclosure forwarded to the Vice Chairman, Bhubaneswar Development Authority/ Cuttack Development Authority/ Puri-Konark Development Authority/ Sambalpur Development Authority/ Talcher-Angul Development Authority/ Rourkela Development Authority / Paradeep Development Authority/ Berhampur Development Authority / Kalinga Nagar Development Authority, Jajpur for information and necessary action.

**Encl: As above**

  
**Member Secretary**

**Memo No.** 6985 /**Date** 17.05.2017

Copy along with enclosure forwarded to All Sr. Env. Engineers/All Sr. Env. Scientists/ All Env. Engineers/ All Env. Scientists/ All Dy. Env. Engineers / All Dy. Env. Scientists/ All Asst. Env. Engineers/ All Asst. Env. Scientists/ Administrative Officer/ All Regional Officers / Sr. Law Officer/ Law Officer, SPC Board, Odisha, Bhubaneswar for information and necessary action.

**Encl: As above**

  
**Member Secretary**

**Memo No.** 6986 /**Date** 17.05.2017

Copy along with enclosure forwarded to Mrs. Mamata Pattnaik, Env. Engineer-cum-System Administrator, SPC Board, Bhubaneswar for information and necessary action. She is requested to display the notification in the website of the Board.

**Encl: As above**

  
**Member Secretary**

**DESIGNATION OF NODAL OFFICERS OF STATE POLLUTION CONTROL BOARD FOR GRANT OF CONSENT TO ESTABLISH UNDER ODA (COMMON APPLICATION FORM) RULES, 2016**

<b>Sl. No.</b>	<b>Name &amp; Designation of the Officer</b>	<b>Contact details with e-mail address</b>	<b>Jurisdiction</b>
<b>HEAD OFFICE</b>			
1.	<b>Er. Bijaya Kumar Behera,</b> <b>Sr. Env. Engineer-L-II</b> State Pollution Control Board, Odisha Paribesh Bhawan, A/118, Nilakantha Nagar, Unit -8, Bhubaneswar - 751012	Mobile: 9437040043 Email: bkb_sarthak29@yahoo.co.in	Over all supervision of all the Development Authority
<b>FIELD LEVELS</b>			
1.	<b>Sri Hadhi Bandhu Panigrahi,</b> <b>Env. Scientist</b> Regional Officer, State Pollution Control Board, Bhubaneswar, B-59/2 & 59/3, Chandaka Industrial Estate, Patia, Bhubaneswar.	Mobile : 9438883947 E-mail : rospcb.bhubaneswar@ospcboard.org	Jurisdiction of Bhubaneswar Development Authority Jurisdiction of Puri-Konark Development Authority
2.	<b>Er. Dillip Kumar Dash,</b> <b>Env. Engineer</b> Regional Officer, State Pollution Control Board, Cuttack, Plot No. 586, Surya Vihar, Link Road, Cuttack – 753 012	Mobile : 9438883966 Tel/Fax-(0671) 2335478 E-Mail : rospcb.cuttack@ospcboard.org	Jurisdiction of Cuttack Development Authority
3.	<b>Sri Hemendra Nath Nayak,</b> <b>Env. Scientist</b> Regional Officer, State Pollution Control Board, Sambalpur, Plot No.1070 Hospital Road, Modipara Sambalpur-768 002	Mobile: 9438883952 Tel- (0663) 2541910 E-Mail: rospcb.sambalpur@ospcboard.org	Jurisdiction of Sambalpur Development Authority
4.	<b>Dr. Binod Bihari Dash,</b> <b>Env. Scientist</b> Regional Officer, State Pollution Control Board, Angul, S-3/3, Industrial Estate, Hakimpada, Angul- 759 143	Mobile: 9438883892 Tel – (06764) 236389 E-mail:rospcb.angul@ospcboard.org	Jurisdiction of Talcher-Angul Development Authority

  
**MEMBER SECRETARY**

Sl. No.	Name & Designation of the Officer	Contact details with e-mail address	Jurisdiction
5.	<b>Dr. Mukesh Mahaling,</b> <b>Env. Scientist</b> Regional Officer, State Pollution Control Board, Rourkela, Town Engineering Office Premises, Sector – 5, Rourkela – 769 002.	Mobile: 9438883954 Tel – (0661) 2646736 E-Mail: rospcb.rourkela@ospcboard.org	Jurisdiction of Rourkela Development Authority
6.	<b>Er. Prasant Kar,</b> <b>Env. Engineer</b> Regional Officer, State Pollution Control Board, Paradeep, Plot No -1005, 1st Floor, Udayabata, Paradeepgarh, Paradeep, Dist – Jagatsinghpur – 754141	Mobile : 9438883963 E-Mail: rospcb.paradeep@ospcboard.org	Jurisdiction of Paradeep Development Authority
7.	<b>Sri Mitrasen Majhi,</b> <b>Env. Scientist</b> Regional Officer, State Pollution Control Board, Berhampur, Brahma Nagar (3rd Lane), Berhampur – 01, Ganjam.	Mobile : 9438883943 Tel- (0680) 2281075 Fax- (0680) 2280139 Email:rospcb.berhampur@ospcboard.org	Jurisdiction of Berhampur Development Authority
8.	<b>Sri Anup Kumar Mallick,</b> <b>Env. Scientist</b> Regional Officer, Kalinga Nagar, Common Facility Centre, Jajpur Closter Development, Kalinga Nagar, Dist – Jajpur	Mobile: 9438883955 E-mail: rospcb.kalinganagar@ospcboard.org	Jurisdiction of Kalinga Nagar Development Authority, Jajpur

  
**MEMBER SECRETARY**



## **ANNEXURE-B**

(Standard Operating Procedure for Nodal Officers for issuance of NoC)

