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STATE POLLUTION CONTROL BOARD, ODISHA

[DEPARTMENT OF FOREST & ENVIRONMENT, GOVERNMENT OF ODISHA]

Paribesh Bhawan, A/118, Nilakantha Nagar, Unit – VIII
Bhubaneswar – 751 012, INDIA

No. 14742 / I-Estt.(Advt.) 18/2007-08 Date: 07-11-17 /

To

The Advertisement Manager,
The Dharitri,
The Sambad,

**Sub: Release of Advertisement in connection with "Employment Notice-2017"
for inviting applications from the candidates for the post of Store Keeper.**

Sir,

Enclosed please find the material for publication of advertisement in your esteemed **Daily News Paper** in the middle pages of one issue in Odisha Publication on or before **08-11-2017** covering a size of **120sq.cm.** in I&PR rate.

Please furnish the bill along with published materials in triplicate for necessary payment.

Yours faithfully,

Encl: As above.


7.11.17
Administrative Officer

Memo No. 14743 /Dt. 07-11-17
Copy forwarded to Accounts Section for information and necessary action.


7.11.17
Administrative Officer

Memo No. 14744 /Dt. 07-11-17
Copy of the Employment Notice-2017 along-with details forwarded to the System Administrator SPC Board, Odisha for information and necessary action with a request to display in the office website immediately.

Encl: As above


7.11.17
Administrative Officer



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Paribesh Bhawan, A/118, Nilakantha Nagar, Unit - VIII
Bhubaneswar - 751 012, INDIA

No. 14717 /I-Estt (A) 17/05

Dt. 06-11-2017

EMPLOYMENT NOTICE -2017

Applications in the prescribed format are invited from the desirous candidates of "Un Reserved" category for recruitment to 01 (one) post of Store Keeper in Group-B in the State Pollution Control Board, Odisha, Bhubaneswar. The post carries Scale of Pay Rs.9300- 34,800/- with GP of Rs. 4200/- (PB-2). Such appointment is initially on contractual basis and likely to be appointed in regular scale subject to the provisions of Odisha Group- B (Contractual Appointment) Rules -2013 notified vide GA Department, Government of Odisha Notification No. GAD-SC-Rules -0061-2013-1147/ Gen, Dt. 17.01.2014.

The decision of the competent authority of State Pollution Control Board, Odisha in respect of the examination shall be final. The Board reserves the right to cancel the recruitment process at any time without any prior notice.

Last date of receipt of application is **08.12.2017** at **4.00 PM**. For details visit the Board's website www.ospcboard.org. The candidates shall have to go through the detailed Advertisement in the website carefully prior to filling up of the Application Form.


MEMBER SECRETARY

Eligibilities of the candidates :

“The appointment is initially on contractual basis to be guided by the Odisha Group- B (Contractual Appointment) Rules -2013 notified vide GA Department, Government of Odisha Notification No. GAD-SC-Rules -0061-2013-1147/ Gen, Dt. 17.01.2014 and the respective recruitment rules”.

A candidate in order to be eligible for the post of Store Keeper shall: -

- a) Be a citizen of India.
- b) Graduate in any discipline (B.Sc. Degree preferred) having five years experience in Stores Management / Caretaking in any semi Government or public sector organizations.
- c) In case of in-service candidate B. Sc. Degree with 03 years experience in Board's service.
- d) Have passed at least Diploma / PGDCA in Computer Application from a recognized institute.
- e) **Age limit:** Candidates must not be above 32 years of age on **01.01.2018**. The upper age limit is relaxable by 05 (five) years for candidates belonging to SC, ST and Woman category and relaxable by three years for candidates belonging to SEBC category. The age relaxation for Board's internal candidates will be number of years put by candidates in their respective post subject to maximum of 10 years.
- f) Be able to speak, read and write Odia and have passed a test in Odia equivalent to the M.E. standard.
- g) Be of good character and possesses sound health, good physique and free from organic defects or bodily infirmity.
- h) Not have more than one spouse living, if married.
- i) Pay the fees prescribed for the examination.

Fees for examination

The candidates are required to deposit fees of **Rs.100/- (Rupees One Hundred)** only in shape of Demand Draft drawn from a nationalized bank in favour of the “State Pollution Control Board, Odisha” and payable at Bhubaneswar .

The SC/ST candidates are exempted from payment of Examination fee.

The candidates are required to submit their application being duly filled in and signed and furnishing the required particulars as per the format given below: The candidates who are in Government Service are required to apply through proper channel.

Last date for receipt of application

The application along-with the required documents and self-attested copies of certificates must reach this office on or before **08.12.2017** at **4.00PM** either by post or in person during office hours on each working day. Application received after the last date by any means shall be summarily rejected.

N.B :- Non-compliance of any of the requirements mentioned in the notice shall entail rejection of application out-rightly. Application if found defective and / or incomplete in any respect and received after the last date, shall be summarily rejected.

Scheme of Examination

- i) Written Test (objective type)
- ii) Skill Test for Computer knowledge (practical).
- iii) Personal interview.

Only successful candidates in Written Test shall be called for the test of Computer Knowledge (Practical) and the candidates qualified in the said practical test shall be eligible for Personal Interview Test.

No TA/DA and accommodation facility will be provided to the candidates for above tests.

Date of Examination shall be intimated to the eligible candidates in due course.

Details of Syllabus for test :

English, Arithmetic and General Knowledge: objective type.

Computer Application Test (Practical) – To test the proficiency of the candidate relating to matters like “Test formatting of the paragraph, insertion of table, skill to print and save, file transfer, website searching / browsing and downloading e-mail, use of pen-drive and other software & programmes etc.

Personal Interview – To test and assess suitability of a candidate for the post with particular reference to the candidates alertness general outlook and potential qualities:

List of documents to be submitted along with the application

- a) Copies of self-attested H.S.C, +2, +3 and higher qualification examination certificates and mark sheets in support of their “Date of Birth” and qualification obtained from the recognized Board / Council and University as the case may be.
- b) Copy of self-attested certificate showing to have passed at least Diploma / PGDCA in computer application issued by a recognized institute.

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- c) Copy of self-attested caste certificate obtained from the competent authority in respect of the candidates belong to Scheduled Caste / Scheduled Tribes and SEBC categories.
- d) Bank draft in original amounting to **Rs.100/- (Rupees One Hundred) only** towards examination fee drawn from a Nationalized Bank in favour of "State Pollution Control Board, Odisha" and payable at Bhubaneswar.
- e) Two self-attested passport size photographs (one is to be affixed in the application on the space provided).

The candidates are required to submit the applications in sealed cover super-scribing on the top of the envelop "application for the post of "Store Keeper" in capital letters" duly underlined.


Member Secretary

FORMAT OF THE APPLICATION

passport size
photograph with
full signature on
front side.

Application for the post of

- 1 Name of the candidate :
- 2 Father's / Husband Name :
- 3 Sex (Male / Female) :
- 4 Marital Status (Married / unmarried) :
- 5 Permanent Address :
- 6 Present Address :
- 7 a) Date of birth :
- b) Age as on _____ :

8. Educational Qualification (attach attested copies of Certificates) :-

Name of the examination passed	Name of the Board / University	Year of passing	Aggregate Marks secured	Grade / Division	% of marks secured
H.S.C.					
+ 2 Arts/ Commerce / Science					
+ 3 Arts/ Commerce / Science					
Master Degree in					
Diploma or PGDCA in computer Application					

- 9 05 years experience in Store management / caretaking in any semi government or public sector organizations in case of direct recruitment (Attach supporting documents) :
- 10 Category : SC/ST /SEBC/ GEN/ Sports person / Ex-Serviceman :
(Strike out which is not applicable and attach the supporting documents issued by the competent authority)
- 11 Whether physically / orthopedically handicapped. (if yes attached supporting medical certificates issued by the competent Medical Authority Board) :
- 12 Religion :
- 13 Nationality :
- 14 Employment Exchange Registration No. :
- 15 Details of Exam Fee paid with DD number and Date. :

DECLARATION

I do here-by solemnly affirm and state that I am aware about the provisions of Odisha Group-B posts (Contractual Appointment) Rules -2013 notified vide G.A. Department Notification No. GAD-SC-Rules-0061-2013-1147/ Gen Dt. 17.01.2014 and amendment rules thereof, and the statements made above are true and correct to the best of my knowledge and belief and based on record.

(Signature of the candidate)

Place :

Date: