

Important Duties of the Health Care Facilities

1. **Storage:** Provision of safe, ventilated and secured location for storage of segregated biomedical waste and lock - key.
2. **Pre-treatment:** Onsite treatment of laboratory waste, microbiological waste, blood samples and blood bags as per World Health Organization (WHO) or National AIDS Control Organization (NACO) guidelines.
3. **Chlorinated Plastic Bags:** Phase out use of chlorinated plastic bags, gloves and blood bags by 27th March, 2018.
4. **Training:** Provide training to all health care workers handling biomedical waste at least once in a year and it should be reflected in the Annual Report.
5. **Immunization:** Immunize health care workers handling biomedical waste for protection against diseases as prescribed in the National Immunization Policy or the guidelines of the Ministry of Health & Family Welfare.
6. **Barcode System:** Establish bar code system by 27th March, 2017.
7. **Liquid Waste Management:** Ensure treatment and disposal of liquid waste in accordance with the Water (Prevention & Control of Pollution) Act, 1974.
8. **Chemical Treatment:** Chemical Treatment with 10% sodium hypochlorite solution having 30% residual chlorine for 20 minutes or any other equivalent chemical reagent.
9. **Occupational Safety:** Provide appropriate and adequate personal protective equipment to the workers handling biomedical waste.
10. **Health Check-up:** Conduct health check-up of health care workers handling biomedical waste at least once in a year and keep record.
11. **Biomedical Waste Management Register:** Maintain and update the Biomedical Waste Management Register on day-to-day basis and display the monthly record on your website.
12. **Accident Reporting:** Report major accidents caused by fire hazard, blasts during handling of biomedical waste in Form-I.
13. **Annual Report:** Make available the Annual Report on your website by 27th March, 2018. Submit annual report in Form-IV on or before 30th June every year.

14. **Authorization:** Every bedded or non-bedded HCFs shall apply for authorization in Form-II.
15. **Record Maintenance:** Maintain all record of operation of biomedical waste treatment equipments i.e. incinerator, autoclave etc. for a period of five years.
16. **Mutilation:** Mutilation or shredding must be to an extent to prevent unauthorized re-use (Plastic waste & waste sharps).
17. **Medical Termination of Pregnancy Certificate:** Dead Fetus below the viability period shall be handed over to CBWTF operator in yellow bag with a copy of Medical Termination of Pregnancy Certificate from Obstetrician or Medical Superintendent.
18. **X-ray Hypo-Fixer:** Dispose X-ray Hypo-Fixer and films to authorized facility of the Board.
19. **Onsite Treatment and Disposal Facility:** No occupier shall establish Onsite Treatment and Disposal Facility, if a service of CBWTF is available at a distance of 75 kilometer.
20. **Mercury and Lead Waste:** Shall be disposed off in accordance with the respective Rules and regulations. Use **Mercury free** equipments.
21. **Monitoring of Biomedical Waste Management Activities:**
- **For \geq Thirty beds**
Constitute a committee to review and monitor the activities related to biomedical waste management. It shall meet once in every six months.
 - **For < Thirty beds**
Designate a qualified person to review and monitor the activities related to biomedical waste management.
- It should be reflected in the annual report.**
22. **Standards:** Existing incinerator shall be upgraded to achieve the standards for treatment and disposal of bio-medical waste as specified in Schedule-II for retention time in secondary chamber and Dioxin and Furans within 27th March, 2018.