

## **PROCEDURE FOR PROCESSING OF MUNICIPAL SOLID WASTE AUTHORIZATION APPLICATION BY STATE POLLUTION CONTROL BOARD, ODISHA**

1. As per Rule 4(2) Municipal Solid Wastes (Management and Handling) Rules, 2000 every municipal authority shall, within the territorial area of the municipality, be responsible for the implementation of the provisions of these rules, and for any infrastructure development for collection, storage, segregation, transportation, processing and disposal of municipal solid wastes. As per Rule 4(2) the municipal authority or an operator of a facility shall make an application in **Form-I**, for grant of authorization for setting up waste processing and disposal facility including landfills from the State Pollution Control Board.
2. OSPCB has implemented online Municipal Solid Waste Authorization system since 10<sup>th</sup> June, 2015. All the Urban Local bodies need to register themselves in the website of online consent management system. Information related to Municipal Solid Waste Authorization shall be filled up by the applicant online. The website is designed in such a way that all the filled in information can be compiled by the system to generate filled in Municipal Solid Waste Authorization application, which is as per the prescribed format. There is no charge for filing of Authorization Application Form. There is no fee structure for Municipal Solid Waste Authorization Application. During filling of application form, the applicant can refer to user manual already uploaded in our website.
3. The online application for Municipal Solid Waste Authorization can be viewed by the System Administrator of OSPCB sitting at Head Office at Bhubaneswar. All the Municipal Solid Waste Authorization Application is dealt at Head Office, Bhubaneswar. The System Administrator has been assigned with the responsibility to forward the application to concerned Office of Waste Authorization Branch at Head Office.
4. The concerned officer shall scrutinize the online application and the documents submitted along with the online applications and verify its completeness. If any deficiency / discrepancies are observed clarification will be issued by him to the Municipal Authority. Simultaneously, they will take steps for getting inspection report so as to avoid delay and early disposal of the case.
5. Procedural flow diagram in this regard has been uploaded in our website.

6. The concerned officers of Regional office of OSPCB shall conduct inspection of the proposed site and verifies suitability of the site with respect to present environmental conditions and upload the detailed observations inspection reports) online.
7. The concerned officers prepares the agenda which is placed before the committee meeting basing on the information and views of regional officer . The agenda placed before the committee offline as the committee constituted with external members. The final proceedings is approved by the Chariman, SPCB, Odisha . The concerned officers prepares draft Authorization / refusal order as per the decision of the committee and the same is placed before the concerned authority for approval, after which Authorization order shall be issued online to the applicant. Hard copies of Authorization order and all online note-sheets shall be kept in concerned hard files after due signature of all concerned for record.

